

HARDWICK TRAILS COMMITTEE MEETING MINUTES

AGENDA

Monday, January 3, 2022

5:30 pm virtual meeting - email hardwicktrails@gmail.com for an invite

In attendance: Dave and Kat M, Ron and Norma W, Norma S, Lenore and Wayne R, Eric R

1. Adopt/Amend Minutes of December 6 Meeting

- *adopted and approved unanimously*

2. Additions to the agenda *see below*

3. Updates:

- a. Ski purchase *no news*
- b. VOREC Grant (awaiting word) *no news*
- c. Trails conditions
 - *crusty base with a dusting on top,*
 - *still rutted in places,*
 - *repairs needed to Forestry logging operations*
- d. REACH program *no news*

4. HED meeting: Act 250 set-asides (Dave Mitchell)

- *Possible change in Act 250 set aside...waiting to hear from HED*

5. Final decision on equipment loans (Helen's proposal attached...see below)

- *Looks workable, need to schedule time to create inventory system, assign coordinator, build return system*

6. Cabin renovations/labeling system timing/plan

- *Really need to implement labeling and return system—approved unanimously*
- *Eric has some waterproof labels*

7. Financials: Norma Spaulding

- *Donations total of \$4020*
- *Capital fund balance \$20971*

- *Paying more for gas/oil/diesel have used 45% of budget so far*

8. Other business

- *Poop fairy signs...Ron has a couple of options (to keep people from leaving bags of poop on trail)*
- *Hardwick trails email issues*
 - *Sled dog lady needs to be notified*
 - *Hardwicktrails email is getting spammed*

9. Adjourn 6:30 *will continue virtual meetings for now*

Respectfully submitted by D. Mitchell

Proposal for equipment loans:

Goals:

1. Encourage easy access to a loan for any community member,
2. Ensure adequate inventory to reach this goal (danger of long-term loans draining inventory)
3. Encourage use of skis on our trails (versus long-term loan where folks can ski anywhere....although we do not monitor this).
4. Minimize Trails Committee logistical oversight & in-person contact (acknowledge that this system still has its own logistical demand - needs tight record keeping organization on google docs)

My suggestion for getting equipment out to the community is this protocol that we widely publicize:

1. We will lend ski equipment for up to 9 days at a time (2 weekends). Consider renewal policy.
2. The person seeking the equipment must email their desired loan time interval no later than Friday by 12:00 noon for a Saturday morning pick-up,
3. We collect name/address/contact information on google form that is sent in response to request/first contact and must be completed for pick-up (have hard copy option on-site too).
4. They will be given a time slot to pick up their skis on Saturday morning, between 8:30 & 10:00 (we can set up a google calendar)

5. We will have one person at the cabin to cover this time on Saturday mornings
6. We create a label for all skis so that they can be tracked
7. We create a drop off slot in the shed for returns (other than 7 day loans that can be returned on a Sat. morning). *(doggie door in cabin window or box on porch?)*

If this system were put in place, we would need to identify/complete the following:

1. To label all skis *(include boots and poles??)* with an inventory code *(property of...??)*
2. Have a designated person/coordinator checking & responding to the email requests every Friday afternoon, requiring a google form sign-up and assigned pick-up time.
3. Sat. morning staffing at the cabin between 8:30 & 10:00. This person would verify/ log the actual pick-up on a google spreadsheet.
4. Create the drop off "box" and require that the "loanee" confirm drop off in an email.
5. A person to cross-check ski drop off at designated time (maybe start at 8:00 on Sat.) and inventory drop offs, confirming the return and flagging any needed follow-up if not returned.

I would be glad to label the inventory when I get back home - and cover some of the Sat. mornings.